



# Dietitians Board

## Te Mana Mātanga Mātai Kai

FEBRUARY 2019

Newsletter to Practitioners

### DRIVING THE CREATION OF A WORKFORCE THAT IS RESPONSIVE TO THE HEALTH AND WELLBEING NEEDS OF NEW ZEALANDERS

#### *Tēnā koutou!*



Already we are into February and we have hit the ground running! The Secretariat has been very busy fielding calls and emails from both practitioners within New Zealand and from overseas. Whilst it is very busy, it is a great opportunity to engage with so many of you and put a voice to an application or a 'registration number', answer your questions and clarify any details to support you as a registered health professional. Staff aim to respond within a day but if it is taking a bit longer we apologise for any delay. Remember you may be able to find the answer on the Board's website by using the SEARCH function or referring to the FAQs.



(L-R: Laila Cooper (Chair), Jennifer Pelvin, Sue Domanski (Registrar), Paula Baker (Deputy Chair), Hiki Pihema, Tom Shand, Louise Mainvil, Catherine Humphrey)

#### BOARD UPDATE – KEY POINTS FROM THE RECENT BOARD MEETING

At the Board meeting held in Wellington on 13 and 14 February 2019 the Board spent some time identifying the objectives for the next 12 months following the development of the Strategic Direction in late 2018.

Steps are currently being taken to identify activities and opportunities to assist in meeting the objectives. A key objective is to strengthen and establish collaborative relationships by working on projects of mutual interest and priority with key stakeholders including Māori, Dietitians NZ, Education Providers and the General Public.

The Board agreed to remove the Disciplinary Levy (section 131 of the HPCA Act) – the **APC fee for the 2019/2020 practising year is \$575**. A full review of **fees** will be undertaken later this year and practitioners will be consulted as required under the HPCA Act 2003 (the Act). The Board is acutely aware of costs to practitioners and the need to contain costs while performing its functions under the Act..

The Board met with Kathy Fouhy (General Manager) and Annette Nistor (President) **from Dietitians NZ** on 14 February. This was a valuable opportunity for the two organisations to discuss matters of common interest (such as allied health workforce, supervision and cultural responsiveness) and there was agreement to collaborate on some key initiatives. Keep a watch for updates as the year progresses.

The Board re-elected **Laila Cooper as Chair** and **Paula Baker as Deputy Chair**.

We have a busy year ahead with all three dietetic education programmes undertaking an accreditation of their programmes against new Accreditation Standards. The Registrar and two lay members held positive meetings with all three dietetic education programme staff in late 2018 to discuss the changes to Accreditation Standards and the forthcoming accreditation process. You can check out details about dietetic education programmes and accreditation under [Education Providers](#) on the Board's website.

## ANNUAL PRACTISING DECLARATIONS - 2019/2020 ANNUAL PRACTISING CERTIFICATES (APCs)

### Online APC renewals and declarations for 2019/2020 open on 1 March 2019.

The fees for **2019/2020** practising year are:

- **APC for full year** - \$575
- **Non-Practising Declaration** - \$50
- **APC for full year if paid after 31 March 2019 if held an APC at 31 March** - \$759 (*late renewal*)
- **APC from 1 December 2019** - \$307

If you have forgotten your password, follow the instructions to reset it by clicking on the **“Forgot password?”** link. If you continue to have difficulties, please contact the office for assistance. When you are logged in:

1. Check your contact details are correct – update if necessary
2. Check your recertification (MyCCP) requirements are up to date
3. Check your 'current role' is up to date and clearly outlines your work
4. Check you do not have a supervisor listed that should not be listed

**APCs will no longer be mailed out** and if you require a hard copy you are able to download an A4 size APC. This will be available to you 5 days after payment and verification that you have met recertification requirements.

If you have a supervision condition please ensure your supervisor completes the “Approve APC” requirement.

If you are uncertain whether you should renew or **hold an APC for 2019/2020** please read the Board's [GUIDELINES](#) or contact the office. The most important point to remember is that you cannot work as a dietitian until you have a current APC. If a practitioner is found to be practising without an APC they may find themselves referred to a Professional Conduct Committee (PCC). Please practise safely and responsibly.

The **Register** of Dietitians (<http://dietitiansboard.org.nz/Search-Register>) shows your status as a registered dietitian. This Register is linked live to the Board's practitioner database and is the record the public, clients and employers should be using to check an individual's registration or practising status.

Since undertaking a Revision of the Register (section 144 of the HPCA Act) the Register now reflects Registered Dietitians who are either holding an APC (currently 734) or those who have declared Non-Practising for the current year (currently 151). Non-practising are those who are taking a break from practice due to parental leave, overseas travel or other reasons, with the intention to return to practise in New Zealand. We appreciate practitioners ensuring they keep their details up to date so we can always make contact when required.

Remember the **30<sup>th</sup> and 31<sup>st</sup> March are a Saturday and a Sunday** – we will not be in the office! 😊

## NEW PRESCRIBER COURSE

- ❖ The next **New Prescriber Training Course** will be held in Auckland on **6 September 2019** – please contact the office to register your interest.

## DIETITIANS NEW ZEALAND – YOUR PROFESSIONAL ASSOCIATION



A friendly reminder from **Dietitians NZ** that **Membership** for the 2019/2020 year opened on **Monday 11<sup>th</sup> February**. All registered dietitians are encouraged to join the Association as they work to raise the standard of dietetic practice in all areas.

You can contact Kath Fouhy, General Manager, via email at [ceo@dietitians.org.nz](mailto:ceo@dietitians.org.nz) or call her on +64 21 1044 416.

## A QUICK REMINDER

- ❖ The last date for **Audit submission** for those who have been advised of selection is **31 March 2019**. **Please note** that there is no expectation from those selected for audit to provide more detail than what is required in any given year when undertaking CPD, and logging it, for recertification purposes.
- ❖ **Supervision** – as mentioned previously please check you do not have a supervisor listed that should not be listed - it appears there are some practitioners who have assigned their 'Professional' Supervisor. Please remember there is no mandate to log your professional supervisor – the space on your dashboard is only for assigning **practice supervisors** as per the condition placed on your APC/Registration. Please check to ensure you have not inadvertently assigned a supervisor incorrectly – it may affect your renewal process if you do not remove them.

## NEXT BOARD MEETING 8 and 9 MAY 2019

If you have a matter you would like to raise with the Board please contact the Board's office at least 15 days prior to the meeting, to ensure it can be added to the agenda.



*Should you have any questions about information held by the Board or about registration, holding an APC, MyCCP or supervision please contact the Board's office and talk to Sue or Brady. They are happy to assist you meet your regulatory obligations and have their finger on the pulse of current policy and legislation.*

*Laila Cooper Chair of the Board - Sue Domanski Registrar*

**New Zealand Dietitians Board**  
Te Mana Mātanga Mātai Kai

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