



DIETITIANS BOARD

Te Mana Mātanga Mātai Kai

Information for Practitioners

TRAVELLING OVERSEAS

Before you leave

Before you leave New Zealand please contact the Dietitians Board to ensure that your registration details are updated on the Dietitians' Board Register. If you are a member of your professional body (Dietitians NZ) please remember to [contact](#) them as well.

Before you leave please tell the Board:

- The date when you will cease practice in New Zealand
- Contact details
- The estimated time you will be overseas
- Whether you intend to practise dietetics whilst you are away.

You can either return your APC to the Board and we will update your status to Registered - Non-Practising and you can have your CCP credits pro rata for the year or you can hold onto your APC and keep your status as Registered - Practising and complete the annual CCP requirements.

Many practitioners find it helpful to continue to use 'MyCCP' whilst abroad. It maintains your professional development history in one, easily accessible, place.

If you are not practising dietetics in New Zealand you do not need to pay for an APC, but you do need to advise the Board of your intentions. Your name will remain on the Dietitians Board's Register upon payment of the annual register maintenance fee, and your record will show that you are currently 'registered, non-practising'. Contact the Board when you are ready to practise in New Zealand again to arrange a new Annual Practising Certificate.

If you do not advise the Board of your status or contact details you could be removed from the Register. There is a current charge of \$150.00 to be restored to the Register. See the Board's Register maintenance policy for further information on cancellation of entries in the Register.

Applying for Registration Overseas?

Australia

You must have a current APC without conditions when you apply for credentialing as an Accredited Practising Dietitian (APD) under the Mutual Recognition Voluntary Relationship Charter with the Dietitians Association of Australia (DAA). You will likely be asked for a Certificate of Registration, which the Board can supply to you at a cost of \$65.00.

Whilst practising in Australia, you may work under either Continuing Competency Programme.

United Kingdom

You will likely require a Certificate of Good Standing (Professional Status), which the Board can supply to you at a cost of \$65.00. (see below)

For information on registration internationally:

- USA Registration - [Commission on Dietetic Registration](#)
- UK Registration - [The Health Professions Council](#)

You are likely to require information on your dietetic training programme. This can be obtained from the University you studied at.

Whilst you are away

The Board strongly advises you to participate in opportunities to maintain your continuing competency whilst you are away. This includes saving your evidence of activities undertaken (of 3 or more credits).

The Board suggests that you read the website from time to time: www.dietitiansboard.org.nz.

If you do not have a current APC, you will not be sent the newsletters, so please read these on the website.

Please continue to advise the Board of changes to addresses.

Returning to NZ

When you return from overseas, you are recommended to bring back any evidence of continuing competence programmes you have been involved in. You are also advised to bring back proof of practising overseas and of competency (e.g. a certificate of Registration/Good Standing from the Health Professions Council, references and appropriate Performance Appraisals). Please also see the 'Return to Work' section.

Frequently Asked Questions - Travelling Overseas

1. If I go overseas for some time, how will the Board know what Continuing Competence activities I took part in over the last year?

It is your responsibility to notify the Dietitians Board of your intention to travel and arrange for submission of your CCP if you are required to be audited. Please do not lose these.

2. Should I send in a summary of my credits earned, whilst overseas, and when?

This depends on the length of time that you will be away. If you are applying for an APC during the year you will be away, they still need to be sent in.

3. Will I still be required to send in information and evidence, if my name comes up for auditing whilst overseas?

It is your responsibility to notify the Board of your intention to travel. If you know that you are to be audited submit your credit summary forms to the Dietitians Board before you leave or ask for a deferment of your audit. If you are deferred, you will still need to send in your evidence for the CCP done before you went overseas.

Good Standing

If you apply for registration overseas, it is likely that you will require a Certificate of Good Standing (Professional Status), which the Board can supply. The current cost is \$65.00.

The Certificate of Good Standing is created from information held on the Register of Dietitians and states your registration and practising status, and whether there are any disciplinary actions pending or proceeding against you.

Please contact administration@dietitiansboard.org.nz for further information.