

**Template for Referees for
Overseas Trained Dietitians Applying for Registration in New Zealand**

Please copy these comments onto the letterhead of your organisation, and use this template in conjunction with the “References of Character and Fitness” which is from page 8 of the “Application for Equivalency Assessment” form. Typed, rather than handwritten comments, are preferred.

Please comment, to the best of your ability, on every section please:

Full name of Applicant:

Full name of Referee:

Designation of Referee:

1. How long have you known the applicant?

2. In what capacity have you known the applicant?

3. Please describe the applicant's character, e.g. is the applicant an honest and trustworthy person?

4. Please comment, if possible, on whether you believe the applicant is a suitable person for registration, including commenting on his/her competency.

5. Please comment on the fitness of the applicant to practise dietetics (the law specifies a number of fitness criteria):

- a. able to communicate effectively for the purposes of practising;

- b. able to communicate in and comprehend English sufficiently to protect the health and safety of the public;
- c. not been convicted of an offence punishable by imprisonment for a term of 3 months or longer;
- d. not have a mental or physical condition that precludes them functioning safely as a dietitian;
- e. not subject of, under investigation or subject to an order relating to professional disciplinary proceedings.

6. Any other comments:

Signed:

Full Name:

Designation:

Email address:

Thank you very much for providing a frank and full reference. Please send the reference directly to:

The Dietitians Board

PO Box 10-140

Wellington

New Zealand

Telephone: +64 4 474 0746

Fax: +64 4 474 0709

(NB: A faxed copy must be followed by the original being posted immediately to the Board)