



DIETITIANS BOARD
 PO Box 10-140
 WELLINGTON

APPLICATION FOR A PRACTISING CERTIFICATE

Application made to the Registrar of the Dietitians Board for a Practising Certificate (Section 26 (1) of the Health Practitioners Competence Assurance Act 2003).

Note: It is illegal to practise without holding a current Annual or Interim Practising Certificate.

Instructions

Please read the supporting information prior to completing this form.

PLEASE PRINT CLEARLY

Full nameRegistration No. 20-0.....,

An Annual Practising Certificate may be granted when a Dietitian has been registered. An Interim Practising Certificate is subject to specified Scope of Practice conditions. The Registrar will determine whether an Annual Practising Certificate (APC) is appropriate. If the Registrar determines that there is a case for the Board to consider, the Board may decide that an Interim Practising Certificate (IPC) is appropriate instead.

My current Residential address is:	My current Postal address is, if different from residential:
My current Work address is:	Residential telephone number:
	Work telephone number:
	Mobile number:
	Main email address:
Ethnicity:	Secondary email:

DECLARATION

1) **I am / am not** (*please strike out one*), **as at the date of this application, practising as a dietitian** *
(Please note: The Health Practitioners Competence Assurance Act 2003, Section 7 (2) (b) specifically requires that it is illegal to practise, unless the health practitioner is currently holding a current practising certificate).

Yes No

2) I have practised dietetics within the last three years.
If Yes, please give details of the position held, dates and where employed:

If No, please state why you have not practised during the last three years. Specify any activities you have carried out relevant to practising dietetics (e.g. continuing education for dietetics):

3) I believe to the best of my knowledge that I am competent and fit to practise dietetics and that there are no mental or physical conditions I am aware of that may compromise that competence.

If No, please give details:

4) I am, or have recently been, participating in a Continuing Competency Programme relevant to practising dietitians, (e.g. through an employer, or in an overseas programme).

If Yes, please give details:

5) I will be participating in the Dietitians Board's Continuing Competency Programme.

(Please note that participation is now compulsory, in order for you to be granted an Annual Practising Certificate. If your answer is No, your application will automatically be referred to the Board for their consideration)

I declare that the information included in this application form is true and correct.

Applicant's signature.....Date.....

Registrar Use:

Date APC Issuedor Date application submitted to Board.....

INFORMATION FOR APPLICANTS FOR A PRACTISING CERTIFICATE

The HPCA Act 2003 is to protect the health and safety of members of the public by providing for mechanisms to ensure that health practitioners are competent and fit to practise.

No person may claim to be practising a profession as a health practitioner of a particular kind, or state or do anything that is calculated to suggest that the person practises or is willing to practise a profession as a health practitioner of that kind, unless the person is a health practitioner of that kind; and holds a current practising certificate of that kind.

You are applying for an Annual Practising Certificate under the Health Practitioners Competence Assurance Act 2003 (HPCA Act).

Practitioners who were on the Register as at 18 September 2004 are deemed to have the general Scope of Practice.

Please spend time reading about your obligations, particularly related to participating in the Board's Continuing Competency Programme. Details of this, and other useful links, including the Health Practitioners Competence Assurance Act, are on the Board's website (www.dietitiansboard.org.nz).

The Scope of Practice and any practice conditions will be endorsed on your APC.

The Board may issue an Interim Practising Certificate under section 31 (1) of the Act.

There are grounds set out in the Act under section 27 (1) which the Registrar must submit an application to the authority for its consideration. They are as follows:

- A the applicant has, at any time, failed to maintain the required standard of competence; or
- B the applicant has failed to fulfil, or has failed to comply with, a condition included in the applicant's scope of practice; or
- C the applicant has not satisfactorily completed the requirements of any competence programme that he or she has been ordered by the authority to complete; or
- D the applicant has not held an Annual Practising Certificate of a kind sought by the application within the three years immediately preceding the date of the application; or
- E the applicant is unable to perform the functions required for the applicant's profession because of some mental or physical condition; or
- F the applicant has not, within the three years immediately preceding the date of application, lawfully practised the profession to which the application relates.

The Registrar may decline to issue a practising certificate until any outstanding fines, expenses, or costs are paid.

You will be treated as a holder of an Annual Practising Certificate under HPCA Act section 26 (1) from the date when the authority receives the application, including payment, until the date it is issued, or you are notified that it will not be issued.