

## Presentation Feedback for \_\_\_\_\_

Points to consider:

<p><b>Structure</b></p> <ul style="list-style-type: none"> <li>Opening – Attention grabbing</li> <li>Body – logical flow</li> <li>Conclusion – memorable</li> </ul> <p><b>Preparation</b></p> <ul style="list-style-type: none"> <li>Well prepared</li> <li>Use of notes</li> <li>Knowledgeable</li> </ul> <p><b>Speech Value</b></p> <ul style="list-style-type: none"> <li>Topic appropriate</li> <li>Worth the time to listen to it</li> </ul> <p><b>Physical Presentation</b></p> <ul style="list-style-type: none"> <li>Eye contact</li> <li>Body language</li> </ul> <p><b>Voice</b></p> <ul style="list-style-type: none"> <li>Audible</li> <li>Rate</li> <li>Expressive</li> </ul> <p><b>Manner</b></p> <ul style="list-style-type: none"> <li>Conviction/Enthusiasm</li> </ul> <p><b>Language</b></p> <ul style="list-style-type: none"> <li>Word Choice</li> <li>Pronunciation</li> </ul>	<b>Aim to make 1 or 2 key recommendations only on content and/ or delivery</b>	
	<b>CONTENT</b>	
	<b>Commendation</b>	<b>Recommendation</b>
	<b>DELIVERY</b>	
	<b>Good</b>	<b>Improve</b>