

2010-2011 Continuing Competency Programme (CCP) Changes Explained

As a result of your feedback, the CCP has been revised and simplified. Specific changes are outlined below and will be effective from 1 April 2010.

Learning Objectives

The goals of the 'learning objectives' (previously 'learning plans') are to:

- reflect your (nutrition related) dietetic area of practice
- identify specific learning needs to enhance your practice in your area of work

Learning objectives can be based on the learning plans/professional development plans you develop for your work.

These are now to be completed on an annual basis and submitted with your audit.

CCP Credit Summary for Audit

Credit Summary for Audit:

Please write the credits completed each year on the table provided, as well as the total credits for the five years' audit period.

Recency of Practice Statement:

Please complete the 'recency of practice' statement and sign. This is a mandatory requirement for all dietitians being audited.

Mentor/Supervisor Sign Off:

This needs to be signed by your mentor/supervisor if you:

- a) Are in your first year of work post registration (compulsory from 2010),
- b) Are an overseas trained dietitian within the first year of practising in NZ,
- c) Are returning to dietetic work after more than 3 years not practising, or
- d) Have named a mentor/supervisor.

Categories of Competency

Category 1 - Continuing Education

Activities that were previously included in 'Additional professional/personal development' category may now be included under 'Continuing Education', provided they are related to your area of practice.

Category 2 - Practice Review

This section is unchanged: refer to notes below for clarification of recording requirements.

Category 3 - Cultural Competency

This section was previously 'Additional professional/personal development'.

For each of these three categories, please provide in the columns provided:

- § Date Activity undertaken
- § Activity undertaken
- § Credits
- § Evidence provided (as applicable)

Column A: Activity Undertaken

Activities credited with 1 or 2 points

- § Provide a brief description (but not reflection) of the activity in column A
- § Evidence may be given for 1 and 2 credit level activities under category 2 (Practice Review), but is not required for categories 1 (Continuing Education) and 3 (Cultural Competency).

Higher level activities - credits of 3 or more

- § Provide a detailed description, reflection and evidence of the activity, noting the number of credits
- § Include how you have applied the knowledge, attitude or skills gained from undertaking this activity. Consider and reflect on:
 - new or enhanced knowledge and/or skills
 - how your attitudes, perception, awareness and practice have changed
- § Reflective reports, if written in detail and demonstrating reflective thinking, can be used as the sole source of evidence for activities credited with 3 or more credits.

Column B: Credits

Allocation

- § For each year of audit, at least one higher-level activity (3 credits or more) must be undertaken. This can come from any category
- § Over the 5 year audit period, at least one higher-level activity (3 credits or more) must be undertaken in every category.

Column C: Evidence Provided

The requirements are unchanged.

Clarification of Practice Review

At least one 'Practice Review' activity must be undertaken annually.

- § 'Practice Review' should continue to provide 20% of credits each year (i.e. 2/10 or 3/15)
- § The required credits can be made up of a combination of activities credited with 1 and 2
- § However for each 5 year audit period, at least one 'practice review' activity worth 3 or more credits must be submitted, along with appropriate evidence
- § Evidence may be given for 1 and 2 credit activities under 'practice review'
- § Evidence must include feedback from another person. Ensure the reviewer is named and whenever possible, that his/her signature is included on the peer review evaluation
- § Some suggested 'practice review' activities are: report writing/essays (reviewed or marked) observation, peer review with suggestions and live supervision.